

Universities Pool Council

COMPETITION ENTRY – ADVISORY CHECKLIST

Instructions

Do not submit your **Entry Form** to your Sports Office for onward transmission to the UPC unless you are able to tick EVERY box below.

Checklist

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|--|--------------------------|
| <u>ALL</u> guidance notes, rules and regulations have been read | ☐ |
| All player(s) names have been listed | ☐ |
| All player ID numbers have been listed | ☐ |
| All player individual competition preference selected | ☐ |
| <u>All</u> potential reserves have been included | ☐ |
| Players/teams have been entered according to their rank | ☐ |
| “Main Contact” details have been completed | ☐ |
| Any reasonable adjustments required have been noted | ☐ |
| Number of players in club tournament/competition has been totalled | ☐ |
| <u>All</u> sections in yellow have been completed | ☐ |